



THE HAND PROP ROOM, LP 5700 VENICE BOULEVARD • LOS ANGELES, CALIFORNIA 90019 • (323) 931-1534 • FAX (323) 931-2145

CREDIT CARD POLICY

It is important that you read this form in its entirety!

If you choose to use your credit card for the deposit to secure props please be advised that this will put through as a CHARGE. Upon a complete return you will be credited. **Additional weeks billing and any loss or damage will be charged directly to your credit card.**

WE PREFER NOT TO ACCEPT DEBIT CARDS OR BUSINESS CHECK CARDS

If you choose to use either method for payment or deposit we will promptly refund any amounts due to you, but please note that some financial institutions hold the funds for up to 30 days after we issue the credit. We have no control over that and do not assume responsibility.

◆ PRODUCTION COMPANY _____ PRODUCTION NAME _____ ◆

I AUTHORIZE ALL RENTALS AND DEPOSIT ON THE FOLLOWING CREDIT CARD:

NAME EXACTLY AS IT APPEARS ON THE CARD _____

CARD ACCOUNT NUMBER _____ EXPIRATION DATE _____ CID CODE _____

BILLING ADDRESS _____

CITY, STATE, ZIP CODE _____

SHIPPING ADDRESS (IF APPLICABLE) _____

CITY, STATE, ZIP CODE _____

HOME PHONE/BILLING NUMBER _____

I AUTHORIZE THE PERSON NAMED HERE TO PICK UP THIS ORDER _____

CARD HOLDER SIGNATURE _____

*****IMPORTANT*****

PLEASE INCLUDE WITH THIS FORM A PHOTOCOPY OF THE FRONT AND BACK OF THE CREDIT CARD THAT YOU ARE USING AND A COPY OF THE DRIVER'S LICENSE OF THE SIGNER. THANK YOU.

EMAIL completed applications to accounting@hpr.com or FAX to (323) 931-2145